Use this canvas to guide thinking and discussion about Better Meetings

Better Meetings

What are the characteristics of a good meeting?	What are the characteristics of a bad meeting?	What are the benefits of a good meeting?
What could I do differently in meetings that I attend?	**What might block me from making a change?**	**What ONE action do I choose to take?**

Recommendation

Discuss the questions on the top row in pairs or as a team
Use the bottom row for initial individual reflection and then discuss in pairs or as a team
Revisit and review every month

Systemic Data Ethics
Driving Responsible Innovation